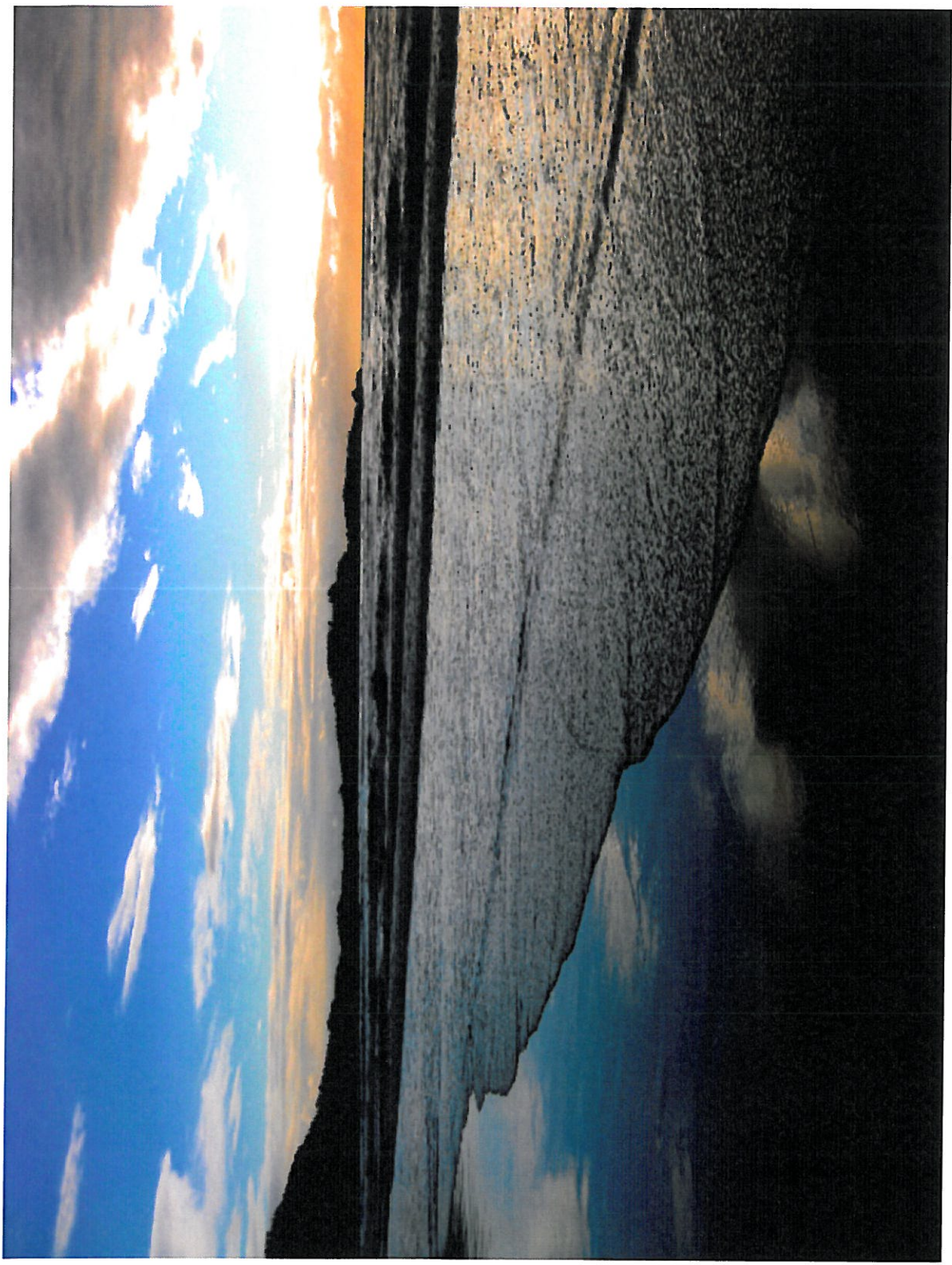


4/3



Update October 2014, Beach Fires Subcommittee



49

Outline of Presentation

- Background
- Issues
- Objectives
- Inputs
- Process
- Plans
- Questions and Answers

50

Background

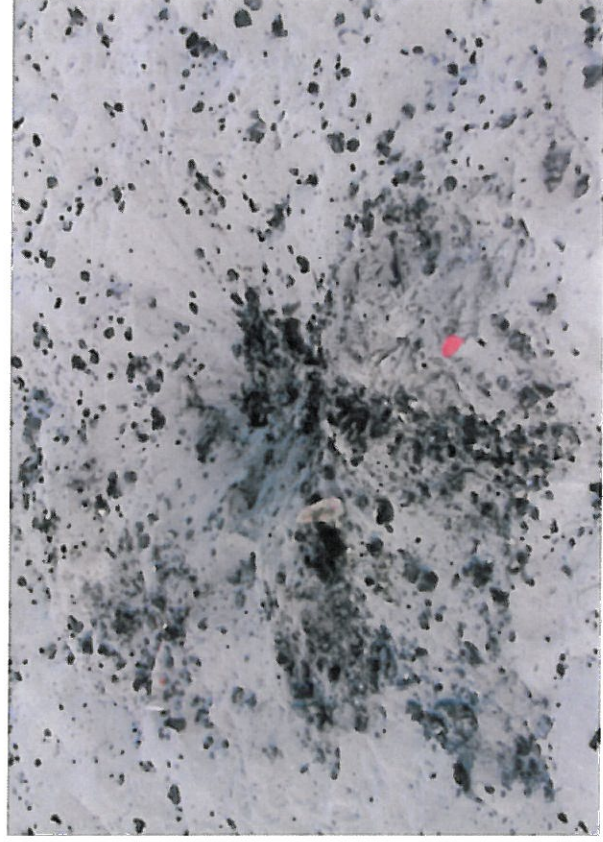
- Numerous citizen concerns re beach fires brought to Forest and Beach Commission and public workshop
- Public opinion has shifted among many traditional fire supporters due large increase in fires and associated environmental and other problems
- Carmel is last public beach in California that allows unlimited fires and that allows fires on sand.
- In July, City Council passed guiding principles—no fires on sand and a limit on the number of fires
- In August, Ad Hoc committee appointed by Forest and Beach Commission to implement guiding principles
- Input being sought from as much of community as possible into solutions

(51)

Issues

- Deterioration of the beach from 50-100 fires/weekend night, 200-300+ fires/week in summer.
- Glass, garbage, trash, human waste left on beach and path
- Safety issues related to numerous fires left burning on beach or put out with sand leaving hot coals buried
- Graffiti destroys sandstone, revetments torn apart to make fire pits
- Burning of toxic substances
- Air quality for residents who live in area, up to several blocks away from beach fire area
- Debris washes into the bay and comes back in storms
- Banks eroded by people dragging fire materials
- Reputation of beach as “pristine, white sand” at risk

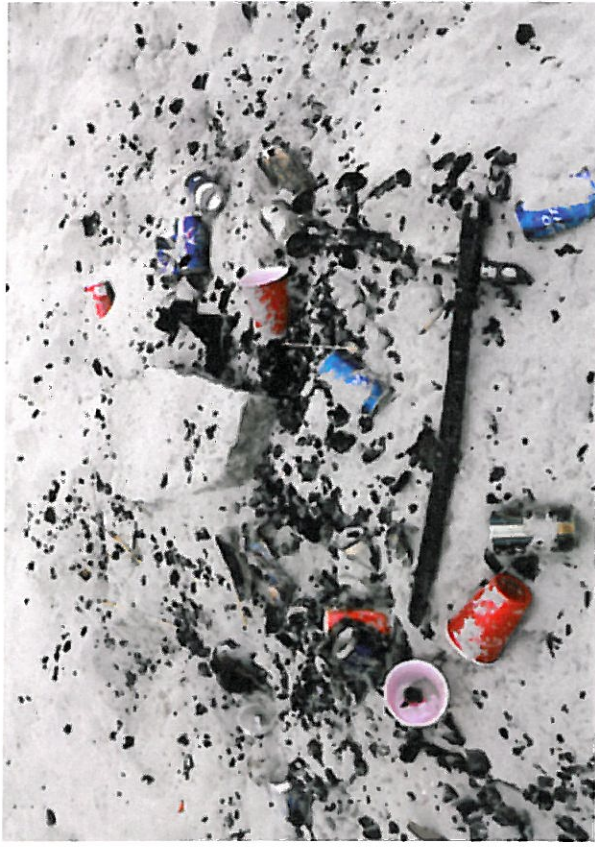
52



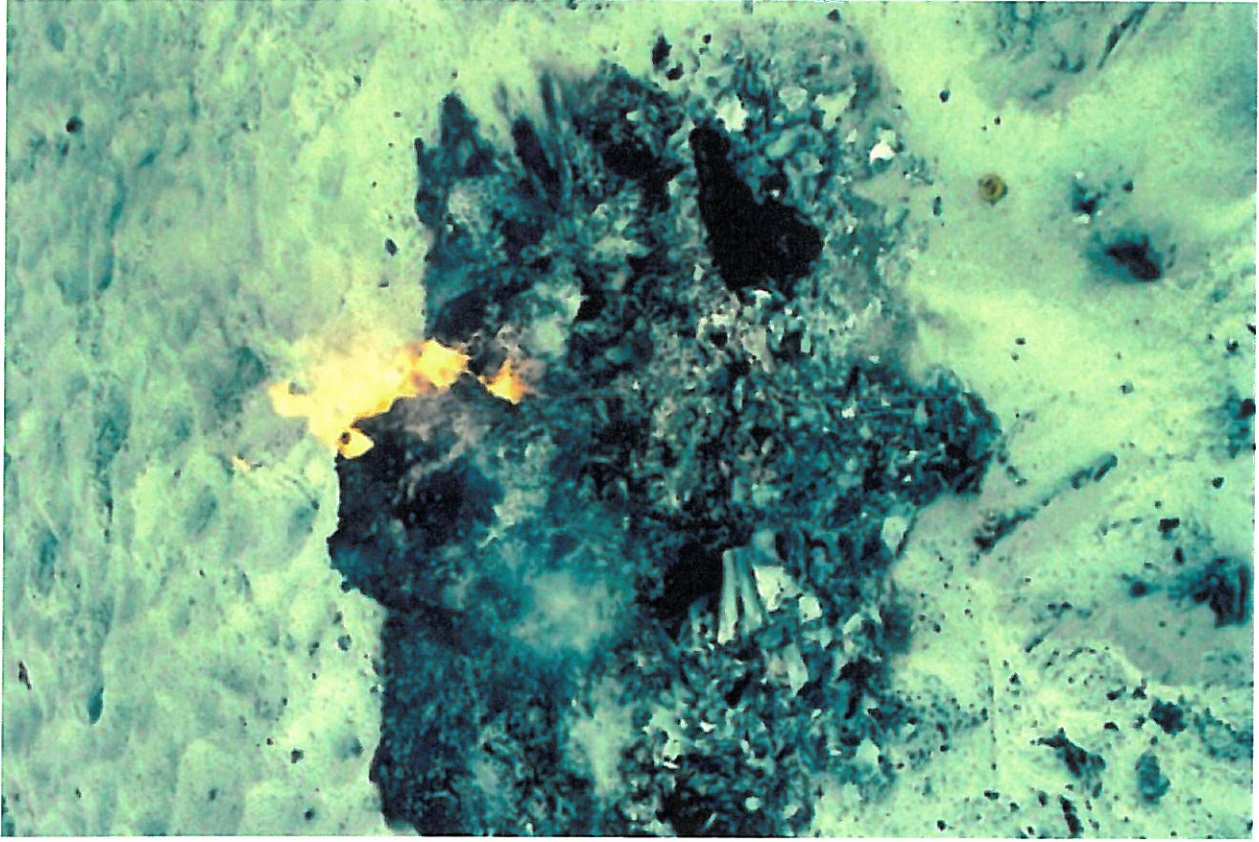
Deterioration of beach, this is the constant state in fire area today



54



Glass, garbage, trash, human waste left on beach⁷



55



Safety issues, fires left burning, put out with sand leaving hot coals buried



50



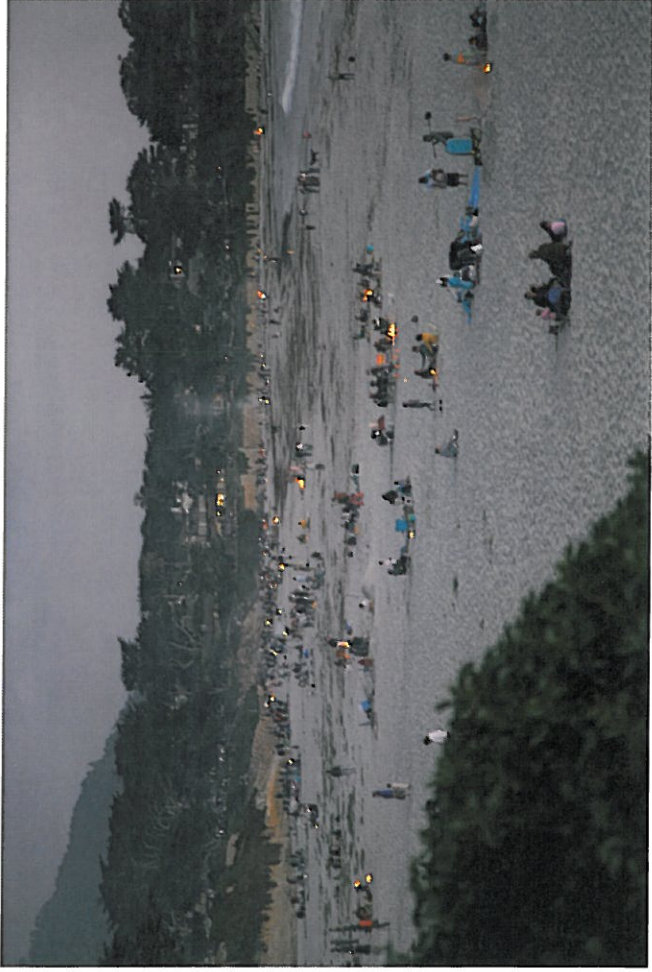
Graffiti, revetments torn apart to make fire pits.



57



Burning of toxic substances



58

Air quality issues for people who live blocks away.

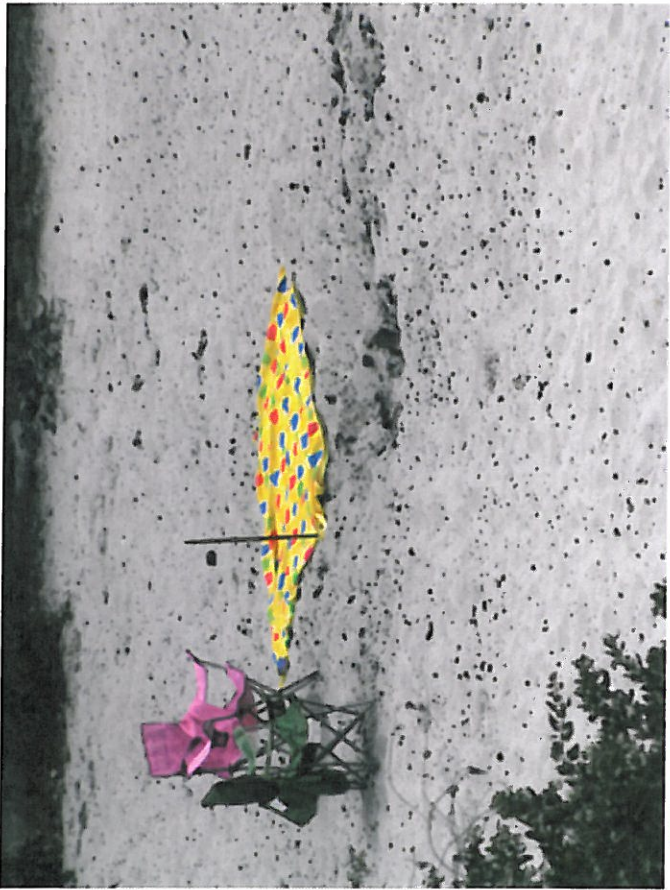
59



Debris washes into bay and comes back in storms.



Banks eroded by people₃ dragging fire materials



(61)



Reputation of beach for “pristine white sand” at risk.

Objectives

- Alternatives suggested by citizens range on a continuum from ban fires to do nothing. Banning fires is not being explored, however, doing nothing is also not acceptable.
- Forest and Beach Commission has chosen to find a middle ground, that is, to address the issues of environmental impact on Carmel Bay, the air, and the beach, as well as issues of trash, crowds, safety and reputation while still preserving the tradition of beach fires in Carmel.

02

Inputs

- Study-California Beach Fires
- Study-East Coast Beach Fires
- Community Groups-Carmel Residents Assoc., Sustainable Carmel, Friends of the Forest, Save our Natural Dunes (SAND), Yes for Carmel
- Organizations—Innkeepers, Chamber, Carmel Unified School District, Save Our Shores
- Monterey Bay Unified Air Pollution Control
- Individuals, Police Chief, Council Members, individual citizens
- Coastal Commission
- Open hearings, public workshop this summer, F and B meetings, others to follow

(83)

Input-Studies-California Beach Fire Rules

Key points

- 435 Beaches in California, 38 permit fires
- The state recently removed 7 beaches from allowing fires
- Natl.ParkService, Ocean Beach pilot begun this summer to address toxic materials, broken glass, metal, hot coals and nails, fires not being extinguished properly, unauthorized fires—pilot installs 12 fire rings (only place for fires), fires must be out by 9PM, no fires on Spare the Air days.
- Newport Beach—starting this summer, only lump charcoal may be burned in the fire pits, purpose is to address all the same issues as above while still providing warmth and cooking
- No beach in California allows fires directly on the sand
- No beach in California allows an unlimited number of fires
- Some beaches require permits
- Majority of beaches do not allow alcohol
- Some permit fires only in summer months

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Input-Studies-East Coast Key Points

- Some states do not permit fires along the coast at all
- Most states require a permit
- Most require use of a fire ring
- Numbers of fire rings are very limited, various rules re who and when to get a permit
- Some use technology for acquiring permits, including internet

65

Inputs:Community Groups

- Carmel Resident Association (CRA) has been active and engaged in Forest and Beach meetings on this subject. They are very supportive of the current process
- Sustainable Carmel has also been active and engaged in this process. Their beach representative, Maggie Eaton, has presented multiple times and has done considerable research in support of these efforts.
- SAND has also been very supportive and spoken at many F and B meetings
- Friends of the Forest have also been very supportive of comprehensive action to address these issues
- In some cases, this is a change of opinion due to the increase in problems, one citizen says, “We are loving our beach to death.”

Inputs: Organizations-Board- Innkeepers Association

- Met with Kathy Bang and Sharon Friedrichsen on August 19th with seven board members present
- Use of fires by Inns is limited, one innkeeper currently provides beach packages. Two do not encourage fires at all.
- All desired that permits be required, the permit should correspond to a specific pit, and there should be accountability for clean-up.
- For permitting, use of a kiosk, on-line, or app is recommended for ease of use.
- Fire pits need to be attractive and cleaned regularly
- Trash and debris are probably not coming from guests of the inns
- Signage and public education will be critical
- During heavy usage times, the possibility of additional propane, or non wood fires might be needed (4th of July, etc)
- Winter storms will necessitate something temporary.

67

Inputs: Monterey Bay Unified Air Pollution Control

- Meeting held with Richard Stedman, Director MBUAPC, September 16
- Hazardous effect of wood smoke particles is well documented
- Wood smoke in particular emits particles small enough to cross from the lung into the bloodstream
- New studies are linking wood smoke to heart disease
- In addition other gases are released from the vapor including formaldehyde, cyclic aromatic hydrocarbons
- Salt laden wood is extremely dangerous (driftwood) as it releases dioxin, an extremely toxic substance, and remnants can go into soil and enter the body through the skin (bare feet)
- Treated wood releases arsenic and one exposure can have an immediate impact on one's health

Inputs: Monterey Bay Unified Air Pollution Control

- Methods of air testing were discussed
- “Eco” logs may or may not reduce risk, MAQMD will help evaluate
- MBUAPC is planning Spare the Air days, will evaluate whether they can do so for beach area
- Public Education is critical
- MBUAPC can help to do studies of impact of 3x3x3 fire and extrapolate to our numbers
- Realtors may need to disclose smoke hazard when selling homes in the fire area

(69)

Inputs-Police Chief

- Police Department has beach fire rule enforcement as a high priority
- City council approved additional funding for security enforcement which has been implemented
- Citations can be issued for rule violations, but are difficult as folks must know rules and intend to violate rules
- Most important issue is signage and public education
- Other communities (e.g. Santa Cruz), can cite if they have a State beach
- Tent camping on beach should be reported
- Alcohol on beach has not been a big issue
- Teen curfew in Carmel is 10PM

②

Inputs- Council member, citizen

- Councilwoman Beach provided input in aesthetics of containment device, suggesting something that uses local golden granite to surround the device, looking natural and attractive
- Citizen Scott McKenzie suggested processes for decision making and also a program in which a non profit sets up all fires, and cleans up after
- Letters from community members and leaders are reviewed and responses sent

Inputs-Chamber Board

- Thanks expressed for work going on
- Desire for more testing of rake options
- Concern that permits would not work for locals who like to have fires without planning
- Support for allowing more fires when all are in use if propane
- Expression by one that if folks want to pollute themselves and their air, that is their right
- Support for more public education and signage

(72)

Process

- Ad Hoc Beach Fires Committee will recommend to Forest and Beach
- Planning Commission will also review and recommend
- City Council Review and approval required
- Coastal Commission review and approval required
- Signage and public education to be developed (signage proposals for entire coast area in development with outside consultant)
- Implementation

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Process-Issues to be addressed

- Containment device specs
- Number of fire containment devices to approve
- Fuels to approve (interesting work going on in eco fuels/logs)
- Permit/no permit/mix of both
- Alternatives for winter
- Possibility of allowing individual propane or eco fuels devices in addition to designated containment devices (if they are not on sand)
- Commercial option-paying someone to set up and clean up

(74)

Process-Initial Specs for containment device

- Appropriate size (3x3x3, non trip hazard)
- Must contain the ash and charcoal, does not leach if rain or water penetrate
- Ease of cleaning
- Attractive
- Durability
- Transportable
- Able to anchor to sand
- Cost effective
- Safe
- Possible options for grill attachment or for propane tank attachment

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Plans

- Seeking input from as much of community as possible
- Keeping local interest groups informed through email (CRA, F of F, SAND, Sustainable Carmel, various email groups-beach walkers, scenic homeowners, etc)
- Coordinating with Air Board, Coastal Commission to ensure viability of option
- Returning to key constituencies as plans are developed for further review
- Presenting findings monthly to Forest and Beach Commission
- Hoping for a final solution that has a consensus of community support

(76)

*It takes 20 years to build a reputation,
and 5 minutes to ruin it. If you think about that you
will do things differently*

Warren Buffett



Questions and Discussion

STATE	BEACH	FIRE#	SIZE	PERMIT	FEF	CONTAINER	FUEL Requirements	GAS FIRES	CHARCOAL	LIMITS	HOURS	OTHER	
MAINE	Kittery (2)	YES		YES	?	YES		0 no permit if in stove	same as signs	no rubber, trash, chemicals	5-11:30 PM		
	Moody	YES		YES		NS			permits only for property owners		until 12MN		
	Biddford	YES		NO		YES-metal			no trash, rubber, plastic, brush		holidays and celebrations only		
	York	YES		YES		NS			complete clean up		until 10:30 pm	18 yo for permit & must stay	
	Kennebunkport	YES	small only	YES	\$50 refundable	YES- personal fire containment devices				permits issued only to residents	5pm-12pm	no fires on sand- only rocky areas	
	Goose Rocks	YES		YES									
	NEW HAMPSHIRE												
	Truro	YES	30x24"	YES-6	NO	NS	clean wood			depends on wind/weather	after 7pm		
	Ballston	YES		YES-2	NO	NS				small cooking fire only, no bonfires	after 6:30 pm		
	Wellsfleet	YES		YES-2	NO	NS					6pm-12am		
MASSACHUSETTS	Beach Point	YES		YES-4									
	Coast Guard	YES		YES-5									
	Corn Hill	YES		YES-4									
	Fisher	YES		YES-5									
	Great Hollow	YES		YES-4									
	Head of Meadow	YES		YES-2									
	Noons Landing	YES		YES-6									
	NOONS LANDING	YES		YES-2									
	Div Parks & Recr	limited		YES						fires only in designated areas or with official permit			
	East beach	no		YES									
CONNECTICUT	Charlston	YES limited		YES						camp stoves recom			
	Deep camp	NO		YES		YES-designated fireplaces							
	Fire Is.	NO		NO									
	East Hampton	YES	24"	NO	NO	YES-metal	firewood only				6pm-9am	water bucket of water within 10 ft. of fire	
	Southampton Village	YES	36"	YES	YES	YES-metal	wood only				until 11:59pm	fire extinguisher or 5 gal water	
	Southampton Town	YES		YES	NO	YES-metal	wood	YES			after 6pm		
	Cape May	NO		NO									
	Island B. State Park	YES	small	NO		NO				no fires on beach where lifeguards present	until 8pm		
	Dewey	YES		YES	YES, part refund	NO							
	Fenwick Is	YES		YES							until 11pm		
DELAWARE	State Beaches	no											
	Remondin Beach	no								only for residents, prop owners, renters-18yo			

MARYLAND

Eastern Shore Ches. Bay	yes	no	yes	no	no	fires only in fireplaces at picnic areas
Ocean City	yes	36" wood stack	\$75+ \$100 depos	no	no	fire in pit 1 ft deep, etc Clean up thoroughly
Assateague Is St. Park	no	yes				depends on permit
Assateague Is	yes					

VIRGINIA

Virginia Beach	no					
Norfolk	no					

NORTH CAROLINA

Currituck outer banks	no					
Nags Head	yes					
Duck	no					
Southern Shores	no					
Kitty Hawk	no					
Kill Devil Hills	no					
Cape Hatteras Nat. Seash	yes	yes	no	yes-portable-3'		
Freeman Park	yes	small campfire	no		natr firewood	
Masonboro Is	yes	no				
Topsail Beach	no					grill ok
Oak Is	yes	yes				
No. Topsail	no					
Surf City	no					
Ocean Isle	no					
Holden	no					
Sunset	no					
Kure	no					

SOUTH CAROLINA

Tybee Is	no					no fires on public beaches
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GEORGIA

Jacksonville	yes- limited					
Cocoa Beach	yes- limited					
Cape San Blas	yes	yes	ns	ns	yes	no open fires certain area during certain times of the year in fires during drought
Cape San Blas State Park	no					
Tampa	no					
Redington B	yes	yes				
Indian Shores	yes					
Volusia Co (Daytona etc)	yes	yes	no	no	yes	permits for residents of RB only fires only for cooking in grill or hibachi can bring own fire contained's permit
(3 Beaches)		unprocessed firewood				until 11pm 11/1-4/30

FLORIDA



	South Walton B	Yes	48"	Yes	Yes	Yes-metal	no NaCl wood, trash	clean up mandatory, stiff fines
ALABAMA	Orange Beach Gulf Shores	Yes-limited Yes-limited		Yes Yes				no fires unless permitted in writing by city require an assembly permit
MISSISSIPPI	Bon Fire City Bay St Louis Biloxi	Yes Yes Yes-limited	3'Hx6'W	Yes Yes	Yes+ deposit Yes \$100 refund			bonfires, etc. must be arranged
LOUISIANA	Grand Isle State Park	Yes (7)		no	no	provided rings		
TEXAS	Surfside Beach Port Aransas Galveston Is. State Parks Corpus Christi North Padre Island South Padre Is	Yes Yes Yes Yes no yes no	3x3' 3x3'	no no no no no		metal fire pit, BBQ or chiminea variable contained BBQ grills or pit in ground	no sand fencing or Xmas trees	primitive camping
WASHINGTON	Ocean Shores Long Beach Peninsula Seattle Alki Beach Park Golden Gardens Park San Juan Co Gig Harbor	Yes Yes Yes Yes Yes, varies Yes	4'W x 3'H	no no no no no		desig. Fire pits only " " " " cement lined pit or outdoor fireplace	clean firewood " " " " dry, seasoned wood	drench & bury fire fire extinguishing equipment available rules vary by beach
OREGON	state beaches	YES	3'x3'	no		ns	natural wood, paper	

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MEMORANDUM

TO: David Refuerzo, Vice-Chairperson
Members of the Forest and Beach Commission

FROM: Sharon Friedrichsen, Public Services Director
Mike Branson, City Forester

DATE: 3 October 2014

SUBJECT: Consideration of 2015 Key Initiatives

Each year, the City Council undergoes a process to identify key initiatives for the upcoming calendar year. The key initiatives are based upon City goals and objectives. As part of this process, Council seeks input from the various City Commissions and the public at large regarding items to include in the upcoming year.

In preparation for the 2015 key initiatives discussion, the City objectives for 2014 are attached as a reference. The Forest and Beach Commission will discuss possible initiatives for Council to consider for 2015. A public workshop on the 2015 key initiatives will be held, as well as, an agenda item on a future City Council meeting.

June 2, 2014 – Public Workshop

2014 Key Initiatives

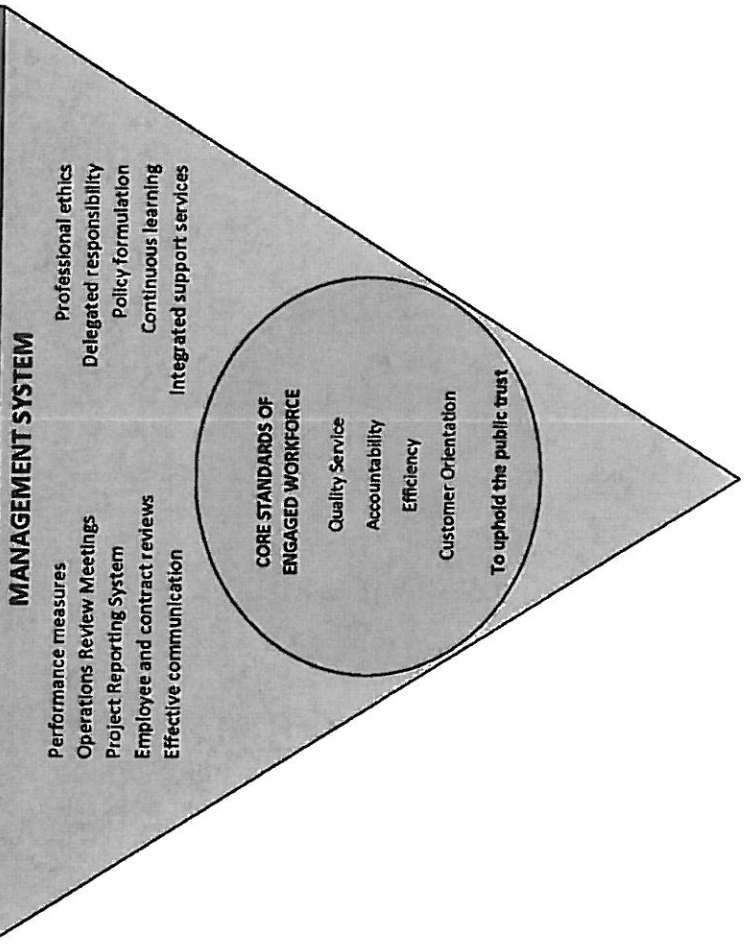
Mid-year update

Key Initiatives Status Report

- Key initiatives are set annually in January
- Key initiatives focus organizational efforts
- This mid-year review of Key Initiatives is ahead of the June budget hearings
- Key Initiatives develop or implement various Policy Plans
- Fiscal Year begins July 1

Carmel by-the-Sea Policy Planning and Management System

OBJECTIVES	2014 KEY INITIATIVES	POLICY PLANS
Community Character	<ul style="list-style-type: none"> Parking management Water supply and conservation Shoreline Management Plan and Forest Management Plan 	<ul style="list-style-type: none"> Operating Plan Capital Improvement Plan Human Resource Plan Information Tech Plan General Plan and elements Destination Marketing Plan Emergency Operation Plan Local Coastal Program
Long-term Vitality	<ul style="list-style-type: none"> Trails Information Technology Plan 	<ul style="list-style-type: none"> Design Guidelines Water Conservation Parking Management Library Workplan
Organizational Effectiveness	<ul style="list-style-type: none"> Facilities Use Plan Sunset Center Forest Theater Beautification Flanders 	<ul style="list-style-type: none"> Forest Management Shoreline Management Pavement Management Sidewalk Management Storm Water Facility Use Administrative policies
Fiscal Stability		



Develop a comprehensive list of parking solutions and implement solutions in accordance with Parking Management Plan priorities and goals.

- A parking management plan was developed based on input from the public and presented at the April 1 City council meeting. The plan includes recommended policies and technology that are responsive to the needs of the public and parking options that provide value and service to our visitors, employees, business owners, and residents. At the May City Council meeting Council established a time line to implement the following recommendations, and continuing public outreach efforts.
 - 1) Extend time enforcement one hour from 6:00 PM to 7:00 PM
 - 2) Provide more convenient and attractive parking options for employees by offering free parking at the north lot of the Sunset Center and eliminating time limits in designated areas along Junipero Street.
 - 3) Provide improved safety and convenience for walking and traveling to and from parking locations outside the commercial core.
 - 4) Develop a rewards program for employees and the feasibility of implementing an employee shuttle service.
 - 5) Implement a pilot program along Ocean Ave for paid parking.
- Proposed Budget: parking scooter; GPS & LPR; parking management capital project; community services officer (3.0 total)

Maintain a leadership role in developing a long-term solution to the region's water supply and develop additional local water conservation and water supply alternatives.

- Supply
 - Mayor Burnett serves as Vice President of the Monterey Peninsula Regional Water Authority (MPRWA) and is Chair of its Technical Advisory Committee. The goal of the MPRWA is to find a solution to the Peninsula Water Shortage due to the over-drafting of the Carmel River.
 - Carmel-by-the-Sea is analyzing other local source water supply alternatives and quantifying potential local need. The City provided testimony at a State hearing to consider licensing of the Odello Ranch water rights. Carmel asked the State Water Resources Control Board to approve the petition and issue a determination that the water delivered for municipal purposes is consistent with the cease and desist order issued upon the California American Water Company. A decision is pending.
- Conservation: The annual water conservation plan is scheduled to be presented to the City Council in September 2014. It will include the status of several water conservation and non-potable water supply alternatives. The City staff and Planning Commission continue to review and approve water storage cisterns. City facilities were recently retrofitted with water conservation fixtures

Implement the Shoreline Management and Forest Management Plans focusing on beach fires and the key priorities and including the Del Mar Master Plan and Mission Trail Nature Preserve Master Plan.

- Shoreline and Forest Master Plans: During this Spring staff began beach fire patrols to improve compliance regarding the allowed time, place, and manner of beach fires on Carmel Beach. The Planning Commission received a comprehensive review on the implementation of the Shoreline Management and Forest Management Plans on March 11, 2014 and receives regular updates.
 - Proposed Budget:
 - Shoreline: beach patrols, waterfront area signs, Scenic Road restroom, beach assessment, sand distribution
 - Forest: stump removal, grid pruning, tree maintenance, forest parks and beach maintenance worker, tree planting
- Del Mar Master Plan: regarding dunes habitat restoration, Public Services is identifying components of a work plan, seeking services of biologist/botanist and coordinating with Community Planning and Building on permitting. Regarding infrastructure improvements, two projects are included in the Capital Improvement Plan – Del Mar Plan sidewalk replacement and the Del Mar Plan Phase II pathway.
 - Proposed Budget: Del mar plan sidewalk replacement (partially funded); Del mar plan pathway; Del Mar workplan phase 1
- Mission Trail Nature Preserve Master Plan: with the input from the Friends of Mission Trail Nature Preserve, a number of capital projects were identified and included in the Capital Improvement Plan that are identified in the Mission Trail Nature Preserve Master Plan.
 - Proposed Budget: MTNP entrance (Mtn View)

Revitalize the Scenic Pathway and improve Rio Park and Rio Road entrance to the Mission Trail Nature Preserve and begin development of a regional trail plan.

- Scenic Pathway: Installation of a wireless transmitter to improve irrigation of the Scenic Pathway is anticipated to be completed early this Summer. This will enable irrigation and routine maintenance to resume. A Scenic Pathway revitalization project was added to the Capital Improvement Plan as a fiscal year 2016-2017 project.
 - Proposed Budget: irrigation and ongoing maintenance
- Rio Park: this is included as a multi-year a capital project in the Capital Improvement Plan.
- Rio Road entrance to MTNP: this is included as a Fiscal Year 2016-2017 capital project in the Capital Improvement Plan.
- Regional trails planning: The City Council convened an ad hoc committee to examine regional trails connectivity. The group has had several meetings and has identified a list of suggested trails connections and improvements for the Carmel area. Staff is examining the list to determine which are scheduled to be completed, which will need to be brought to the City Council for inclusion in the Capital Improvement Plan, and which will require interagency cooperation.
 - Proposed Budget: bikeway project with proposal for Lasuen/Rio Park to Council

Implement year 1 of the Information Technology Strategic Plan.

- Administrative Services began implementation of Year 1 of the IT Strategic Plan. On February 4th, the City Council approved a contract with Public Consulting Group to provide Project Management services for the following Year 1 projects:
 - Redesigning the City's Website;
 - Implementing a new Financial and Payroll / Human Resource (HR) system;
 - Beginning an upgrade of the Granicus system to include the implementation of an automated Agenda Packet; and
 - Technology upgrades, including:
 - Replacing certain at-risk and non-supported hardware and software;
 - Upgrading Emergency Operations Center technology;
 - Modernizing the current technology infrastructure by increasing network capacity and strengthening network security; and
 - Upgrading desktop hardware and software as necessary to support the new applications listed above.
- A request for qualifications for systems was issued on June 2, 2014 with anticipated start of implementation in August
- Proposed Budget: IT Strategic Plan project - Online City Hall; ERP; Security upgrades; EOC

Adopt a Facility Use Plan and consider long-term highest and best use of the City's facilities.

- The initial analysis of the City's facilities is complete. A draft plan was presented to the City Council on January 7, 2014 and a public workshop was held in March 2014. The Plan guided the definition of future capital projects to be included in the Capital Improvement Plan. Based upon the identification of priority facilities, additional inspections and analysis is taking place in order to provide recommendations to Council. The Plan will return to the City Council for consideration of long-term highest and best use determination of the City's facilities.
 - Proposed Budget: Ongoing facility maintenance; facility projects for PD/PW roof interim solution; Sunset Center; City Hall; Forest Theater; Park Branch library basement

Coordinate a campus plan and transition corridor with the update of the Sunset Center's strategic plan.

- The Sunset Center operator has begun a strategic planning process. It will provide insight into future use and needs of the Sunset Center campus. The transition corridor project is pending. A possible first step would be to conduct a workshop to solicit input from the public and decision-makers on some preliminary design options.
- Proposed Budget: Planning staff and consultant funding

Complete the design of the Forest Theater renovation to enable construction documents and fundraising to commence for future year construction.

- During the past quarter, the City brought several experts, including the architect of the 2009 proposed redesign, to the Theater for a pre-season safety inspection and to determine potential paths forward for the City Council to consider relative to this Key Initiative. In addition, options to address immediate upgrades to the facility were explored. In April, 2014 it was determined by those involved that risks and the needed upgrades to alleviate them were of a scope too large to complete ahead of the summer season. The Theater has been closed for safety reasons, and a community workshop was held in May to discuss paths forward.
- Proposed Budget: begin repair work

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Focus on community beautification projects including trash can replacement, median beautification, and signage updates; adopt a new waste hauler franchise agreement.

- Trash can replacement: Materials to refurbish the current City trash cans have been ordered and staff will begin replacing existing trash cans that are in need of repair utilizing the existing design by the end of June.
 - Proposed Budget: Trash can replacement project
- Median beautification: a capital project is included in the proposed capital budget to improve the Ocean Avenue median. Earlier this year, the City Council discussed Ocean Avenue median lighting. The Planning Commission has recently convened a subcommittee to examine potential changes to the median lighting.
 - Proposed Budget: Ocean Avenue median beautification project
- Signage: Shoreline signage improvements related to beach fire rules have been considered by the Forest and Beach Commission and were recently presented to the Planning Commission. Once approved, a project is identified in the Capital Improvement Plan that, if funded by the City Council, will enable the waterfront area sign improvements, focusing primarily on beach fire rules and shoreline cleanliness.
 - Proposed Budget: waterfront area signs project
- New waste hauler franchise agreement: the City Council directed staff to commence negotiations. The City Council held a workshop on the future service options and associated costs on March 31, 2014 which provided good direction for subsequent negotiations. The proposed franchise agreement is anticipated to come before the City Council during the fiscal fourth quarter.
 - Proposed Budget: Contract consultant

Investigate the five options for Flanders to move toward reaching a final resolution.

- The five options of the City Council include: lease as single-family residence, re-examine the historic designation and consider demolishing or moving the facility, sale for use as a single-family residence, hold occupied with minimal improvements, and hold unoccupied.
 - Lease: The long-term lease RFP remains active, and the City continues to actively show the property. The City is soliciting a leasing agent; requests for letters of interest from leasing agents have been distributed.
 - Re-examine historic designation: staff has made contact with state and local historians involved in the historic designation process. Staff continues to search for a viable path forward regarding this option.
 - Sale: staff is updating the timeline of a sale and is providing walk-throughs with real estate agents.
 - Hold occupied: Staff has completed an initial building habitability assessment to determine what minimum improvements would be necessary to allow for occupancy by a caretaker. Next, the City will need to develop a cost estimate for the initial repairs, and an action plan for longer-term maintenance.
 - Hold unoccupied: This option has been the status quo. Staff has determined the annual cost of this option. Staff still needs to confirm how long this option is feasible given other maintenance and upkeep requirements.
- Proposed Budget: legal, land use, and other consultants

MEMORANDUM

TO: David Refuerzo, Vice-Chairperson
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 3 October 2014

SUBJECT: Consideration of a request for the City Council to assign a beach pathway committee.

Restoration of the Scenic Road pedestrian pathway is an approved capital improvement project for FY 2015-16. A suggestion has been made to have a committee to look at the original landscape plan and compare it to how the pathway is actually used today. The committee would recommend alterations to the design and plant pallet to reflect the best practical use going into the future.

The committee can take either of two forms:

1. A committee formed at the request of the City Council which would include Commission members, residents, and various professionals such as landscape architects and landscape designers. A committee of this sort will have to have noticed regular meetings, minutes, and is subject to the requirements of the Brown Act. Members will also have to fill out an IRS form 700 to declare any financial conflicts.
2. An ad hoc committee of the Forest and Beach Commission could also be formed. The ad hoc committee could have regular, open, noticed meetings and invite the public and professionals to come and provide input on the landscape design. Participants would not need to fill out a financial disclosure form.

The Forest and Beach Commission will need to discuss the pluses and minuses of each configuration before rendering a recommendation.

City Trees Removed (upper/lower)	SEPT.	YTD	2013
sw Ocean & Santa Rita 15" oak	1(0/1)	86(71/15)	71
City Trees Planted (upper/lower)	SEPT.	YTD	2013
	0(0/0)	29(19/10)	45

City Trees Removed (upper/lower)	SEPT.	YTD	2013
15" oak	1(0/1)	86(71/15)	71

Private Removal Permits (upper/lower)	SEPT.	YTD	2013
11(9/10)	67(35/46)	96	

Private Planting Requirements	SEPT.	YTD	2013
1(1/0)	32(20/16)	59	

e/ Santa Rita bet. Ocean & 7	10" & 14" oaks
sw San Antonio & 9	16" Monterey cypress
w/ Lincoln bet 4 & 5	16" oak
e/ Santa Fe bet. Ocean & Mt. View	8" oak
e/ Guadalupe bet. 1 & city limit	30" Palm
w/ Torres bet. 9 & 10	10" oak
e/ Camino Real bet. 2 & 4	13" oak
e/ Lincoln bet. 2 & 3	16" cypress
w/ Junipero bet. 9 & 10	10" & 18" oak
w/ Santa Fe bet. 5 & 6	10" oak
se Torres & 9	24" Monterey cypress

5 gal. upper canopy

97

Construction Permits (remove/ prune)	SEPT.	YTD	2013
2(1/1)	14(7/17)	18	

Construction Planting Requirements	SEPT.	YTD	2013
2(1/1)	9(6/3)		

w/ Torres bet. 4 & 5	prune 10" oak limb
2946 Santa Lucia	14" Pittosporum

15 gal. lower canopy

Private Pruning Permits	SEPT.	YTD	2013
3	14	17	

nw Camino Real & 4	prune 16" oak limb
e/ Monte Verde bet. 7 & 8	4" oak limb
se Torres & 9	40" pine, 16" eucalyptus

City Pruning by Contractors	SEPT.	YTD	2013
8	166	151	
6	19	15	
1	16	7	

level I - total tree	
level II - hazard /emergency	
level III - specific purpose	

e/ San Antonio be 4th & Ocean	9(12/2014)	15 gal. olive
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Construction Finals	Issued	Planted
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Trees Under Care	83
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Contract to remove 25 dead trees and 15 stumps
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